

GOVERNMENT OF PAKISTAN
(ESTABLISHMENT DIVISION)
SECRETARIAT TRAINING INSTITUTE

F.No. 9-2-2022(GS)

Islamabad, the 06th April, 2023.

Tender Notice No.02/2023

INVITATION TO BID FOR PURCHASE OF UPS, PRINTERS, LAPTOP COMPUTERS AND DESKTOP COMPUTERS FOR STI DURING FINANCIAL YEAR 2022-23.

Secretariat Training Institute, (STI) invites sealed tenders for purchase of subject items i.e. 04 UPS, 07 Printers, 06 Laptop Computers and 15 Desktop Computers during F.Y. 2022-23 in pursuance of rule 36(a) of PPRA Rules 2004 i.e. single stage- one envelope procedure. Interested firms registered with Sales Tax / Income Tax Departments and having their vender Nos. may send sealed tenders complete in all respects to the undersigned on the tender will be opened after 15 days of publication on print media at 11.00 am at Secretariat Training Institute, Plot No. 7, Sector H-9, Islamabad. Other relevant details are as under:-

- a. The tender will be opened after 15 days of publication of this Tender Notice on print media, at 11.30 a.m. in the office of Director (Admn) in the presence of bidders or their representatives.
- b. Detail of items and bidding documents can be obtained from office of the undersigned on any working day during office hours at a Price Rs.1000/- as provided under Rule 23(5) of PPRA Rules, 2004. Moreover, vender must visit and survey the site before bidding in the tender for Item#1, Annex-A.
- c. Tenders must be accompanied by a Bank Draft/Pay Order of 5% of total cost as per quoted prices in favour of the DDO, STI, Islamabad, as an earnest money; otherwise the tender shall be rejected.
- d. The successful bidder(s) will be responsible for the supply of items at the office of the S.T.I. within 15 days of the issuance of supply order.
- e. Tender Notice is also available on PPRA, Establishment Division and STI websites.
- f. PPRA rules shall apply to the rejection or acceptance of the bids.
- g. Tender by those firms, unregistered with Sales Tax/Income Tax Departments, would not be accepted.


(MUHAMMAD ZUBAIR)
Deputy Director (G.S)