

GOVERNMENT OF PAKISTAN
(ESTABLISHMENT DIVISION)
SECRETARIAT TRAINING INSTITUTE

F.No.5-9/2024-SD-II

Dated 9th February, 2024

MEMORANDUM

Subject: **ONE DAY (PART-TIME) TRAINING COURSE ON "PROTECTION AGAINST HARASSMENT OF WOMEN AT WORKPLACE, ACT, 2010"**.

STI is organizing subject course on 27-02-2024. The training sessions will be held from 09:30 to 12:00 hours. Details are as follows:-

Target Audience/Group:

This course is designed for employees of BPS 01-16.

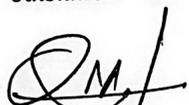
Course objectives:

To update knowledge of participants about Workplace Etiquettes.

Course Contents/Outlines:

i) **Protection Against Harassment of Women At Workplace, Act, 2010.**

2. Owing to limited seating capacity, **maximum two nominees from an organization** would be accepted subject to first come first served basis. It is requested that Nominations of suitable officials of the Federal Government Ministries/Divisions/ Departments and Organizations may reach this Institute latest by **23-02-2024. Late nominations will not be entertained.** Normally all nominations received by the cutoff date are accepted unless otherwise intimated. Nominating agency may, therefore, intimate its Phone/ Fax/ Mob Nos./ E-mail for this purpose and also confirm acceptance of their nominations over telephone number mentioned below. Selected officials/ nominee(s) may report to this Institute for registration on **27th February, 2024 at 09:30 hours.** **No registration shall be allowed after 10:00 hours.** The course is free of charge, however, if TA/DA for participation is involved; the same may be claimed from the respective nominating Organizations. Nominations from outstation i.e. other than Islamabad/Rawalpindi will not be entertained/ accepted.


(Muhammad Haroon Rashied)
Deputy Director (SD-II)
Ph: 051-9265193

To:

- (i) Joint Secretaries (Admn), Ministries/ Divisions, located at Islamabad/ Rawalpindi.
- (ii) Heads of Attached Departments/Subordinate Offices/Autonomous Bodies.
- (iii) DD (IT) for uploading STI website.

Address: Plot No.7, Sector H-9, Islamabad. Fax: 051-9265183 Website: www.sti.gov.pk